

**BOROUGH OF SAYREVILLE  
MAYOR & BOROUGH COUNCIL**

**COMBINED MEETING AGENDA  
Monday, January 12, 2015**

**1. CALL TO ORDER - Time \_\_\_\_\_**

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

- ☒ October 14, 2014 - Combined Meetings
- ☒ October 27, 2014 - Combined Meetings & Executive Session
- ☒ November 10, 2014 - Combined Meetings & Executive Session
- ☒ November 24, 2014 - Combined Meetings & Executive Session
- ☒ December 1, 2014 - Special Meeting
- ☒ December 9, 2014 - Receipt of Bids  
(Landscaping Maintenance of Various Borough Properties)
- ☒ December 15, 2014 - Combined Meetings

**2. SWEARING IN OF:**

- Police Officer Chris W. Engelbrecht
- Police Officer Matthew J. Kenny
- Police Officer James P. Pizzillo
- Police Officer Jeffrey C. Taylor
  
- Fire Chief Richard Mulligan

**3. PRESENTATIONS/PROCLAMATION:**

**PRESENTATIONS TO:**

❖ **Morgan Parlin Panther Division 8 Cheerleading Squad for receiving 2<sup>nd</sup> place at the 2014 AYC National Cheer Competition in Orlando Fla.**

(6-8 year olds)

❖ **Edward Gordon – Aided First Responders in the rescue of the DeSarno family during a devastating house fire on Dec. 29, 2014.**

**4. OLD BUSINESS**

a. Public Hearing on the following Ordinance(s): (None)

**5. NEW BUSINESS:**

a. Introduction of the following Ordinance(s):

**6. CONSENT AGENDA/RESOLUTIONS**

**PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY**

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

2015-22 Resolution approving bills for payment.

2015-23 Authorizing the issuance of Annual Motel Licenses for the year 2015 for:  
- Knights Inn-Parkway  
-Circle Motor Lodge  
-Gallery Motel, Inc

2015-24 Authorizing the submission and execution of a Fiscal Year 2016 Municipal Alliance Grant Application with the Department of Human Services.

**AGENDA – JANUARY 12, 2015**

- 2015-25 Authorizing the proper borough officials submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the 2014 Highway Safety Fund-Safe Corridors project in the amount of \$25,032 towards the purchase of a police pursuit vehicle.
- 2015-26 Approving NJ Turnpike Authority to provide services through TranSystem for the reconstruction of the Garden State Parkway bridge structures due to significant deterioration of existing concrete decks and approving temporary road closures and traffic detours in two stages which have been approved by the Sayreville Police Traffic Bureau.  
- GSP Southbound Outer Roadway over Bordentown Ave.  
- GSP Northbound Outer Roadway over Washington Rd.
- 2015-27 Appointing Jodie Klosek to the position of Keyboarding Clerk 3(Principal Clerk Typist) in the Water & Sewer Department, effective January 13, 2015.
- 2015-28 Transfer Resolution

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON: - none**

**AGENDA SESSION & DISCUSSION FOR APPROVALS –  
SETTING THE AGENDA FOR JANUARY 26, 2015**

**7. COMMUNICATIONS & COMMITTEE REPORTS**

**\* DISPOSITION:**

**• ADMINISTRATIVE & FINANCE – Councilwoman Novak**

**a) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Education Minutes of Dec. 2 & 16 2014

-(move to) a) Receive & File

**b) Received **Bingo/Raffle Applications** from the following Organizations :**

- 1) Sayreville War Memorial High School Choral Parents Association to conduct an - an On-Premise Draw Tricky Tray Raffle and  
- On Premise 50/50 on February 20, 2015  
(RA:1910 & RA:1911).

- 2) St. Stanislaus Kostka Church to conduct an Off Premise Raffle on February 22, May 10 and July 13, 2015 (RA:1912).

b 1 & 2) Approve/Deny

- c) Application for the Renewal of PRCL # 1219-33-043-005 Shri Hans, Inc. (pocket license) for the 2013/2014 and 2014/2015 License Terms .  
(Resolution Required)

- Approved/Denied

- d) Authorization for a Resolution declaring the lapse of Plenary Retail Consumption License #1219-33-028-008, heretofore held by Victory Entertainment, Inc. hereby deemed to have abandoned and same is declared to have ceased to exist upon the Licensee's failure to renew the License by the statutory deadline.  
(Resolution Required)

- Approved/Denied

- e) Committee Report 1) \_\_\_\_\_

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• **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Adjustment Minutes of November 25, 2014
- 2) Planning Board Minutes of December 3, 2014

- (move to) Receive & File

b) Request received from Kaplan companies for Performance Bond release covering Towne Lake West Sections 2 & 3.

- Refer to Borough Engineer

c) Committee Report: 1) \_\_\_\_\_

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:** (None)

b) Committee Reports: 1) \_\_\_\_\_

• **RECREATION – Councilman Melendez**

a) **Minutes & Departmental Reports:** (None)

b) Committee Reports - 1) \_\_\_\_\_

• **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:** (None)

b) Committee Reports- 1) \_\_\_\_\_

• **PUBLIC SAFETY – Council President McGill**

a) **Minutes & Departmental Reports:** (None)

b) Received six applications for **Wrecker License Renewals for the year 2015**. Approval requested for the issuance of 7 Light Duty and 3 Heavy Duty Licenses for use on the Police Call list. (Pending insurance approvals)

- Approve/Disapprove  
(Authorization for Clerk to prepare Resolution)

c) Notice of Elected Officers received from the following for Calendar Year 2015

To be confirmed by the M & Co. in accord w/Ordinance 3-3.5  
- President Park Fire Co. No. 1.

-Approved/Denied

d) Request for extended Leave of Absence from Firefighter Donald Pepka of President Park fire Co. till April 6, 2015.

e) ) Committee Reports - 1) \_\_\_\_\_

• **MAYOR – Kennedy O’Brien**  
- **Appointments**

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• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Public Works**

- 1) Request received from the Tax Assessor for the development of a new list of Street Names for future assignment. Suggesting the Veterans Alliance as well as the Historical Society be consulted for their input.
- 2) Tax Assessor is also withdrawing a previous request for the use of “English Lane” to be used for the renaming of a paper street (Smith St. Blk 215 near Fielek Park). English Lane will be assigned in LaMer-Sec. 6.
- 3) Authorization to extend contract for the Maintenance and Repair of the Borough’s HVAC Equipment contract for One (1) – Two (2) year term at no increase in price to GRM Management, Turnersville, NJ.
- 4) Authorization to award contract for the Landscape Maintenance for Various Borough Properties to Greenleaf Landscape of Eatontown, NJ on the low bid of \$123,185.00.

**- Water & Sewer Dept.**

- 1) Authorization to award contract for the Sewer Pump Station Maintenance to Municipal Maintenance of Cinaminson, NJ as outlined in their proposal documents.

**- Personnel**

- 1) Request for Salary Increase for three SAMS employees (see memos attached in packet) As well as discussion on other employees salaries/titles.  
- Closed Session

**- Public Safety**

- 1) Discussion on Animal Control & Shelter Services (Possible Closed Session)

• **C.F.O. - Wayne Kronowski**

- 1) Bill List Resolution
- 2) Transfer Resolution
- 3) Budget Update

• **BOROUGH ENGINEER -Jay Cornell**

- 1) 2013 Roadway Paving and Reconstruction Project – Phase I Closeout of Contract and Change Order (report attached).

• **BOROUGH ATTORNEY - Michael DuPont**

**8. PUBLIC PORTION**

Mayor will open to public –  
**(5 Minute limitation)** until everyone has had the opportunity to speak - Ordinance #2-3.2)

Motion to close public portion.

**9. EXECUTIVE SESSION -**

**Time:** \_\_\_\_\_

(Motion to enter into closed session)  
(Motion to reconvene)

**- Reconvene - Time:** \_\_\_\_\_

**10. ADJOURNMENT - Time:** \_\_\_\_\_